

# The Give OUT Day Guide to Stewardship



GIVE  DAY

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# Why Stewardship?

Why does good stewardship matter?

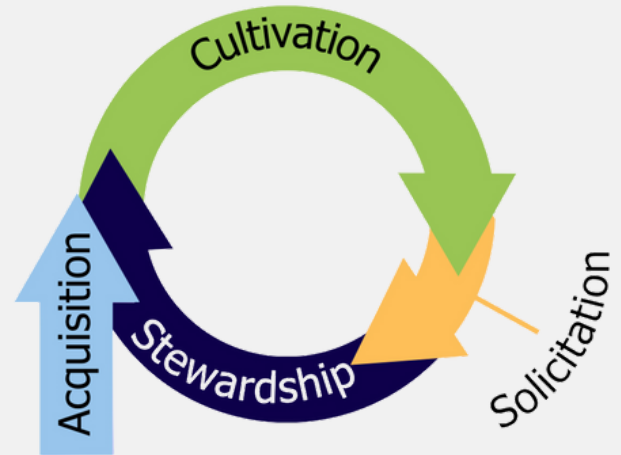
Stewardship, otherwise known as gratitude or thanking, is the part of the donor cycle where we report back to supporters and let them know the impact their gift is making. We all want to feel seen and recognized, so whether you send a simple thank you postcard, have a in-depth phone call, or something in between, showing gratitude can go a long way to help your people feel appreciated.

In the long-run, great stewardship can help grow your donor retention, build better relationships with your audience, and demonstrate your values. It's a key part of making your relationships with supporters last and grow from a place of authenticity!



# The Donor Cycle

One of the foundational frameworks that most fundraisers refer to is the donor cycle, pictured on the right. The donor cycle helps us understand the cadence of fundraising and how we hope engage supporters throughout the year. This guide focuses on the stewardship part of the cycle which is when we follow up with donors, thank them for their support, and continue to deepen our relationship with them.



Each part of the donor cycle is important, but stewardship is especially critical while building trust and rapport with your audience!

When it comes to your organization's revenue sustainability, one of the best investments you can make is in keeping your current donors engaged with your work. Stewardship is a great way to do this and some studies even cite that donors who receive handwritten thank you cards are 38% more likely to give again!



**Give OUT Day insight!** In addition to helping boost overall retention (otherwise known as how you keep donors), a recent study shows that 60% of Gen Z donors (b. 1997-2012) say they're motivated to give when they receive a thank you letter via postal mail! Taking a moment to thank you donors can make a big difference in helping them feel more connected to your organization.

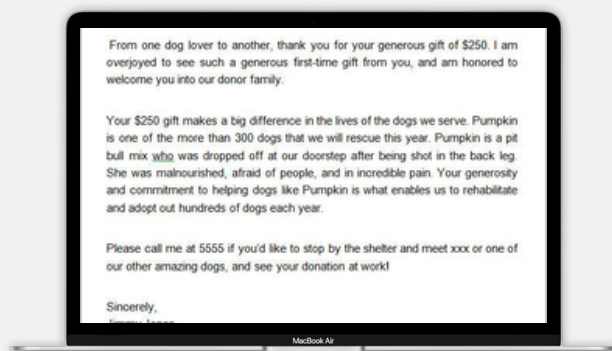


# Stewardship Ideas

No matter how much capacity your team has, there are ways you can show gratitude to your supporters! The following guide will provide you with some ideas whether you have just a few spare minutes or weeks to plan ahead.

If you're short on time...

## Send an email thank you



Donors that support your organization on GiveOUTDay.org will automatically receive a thank you message for their gift. But we recommend taking it one step further and sending a thank you email, too!

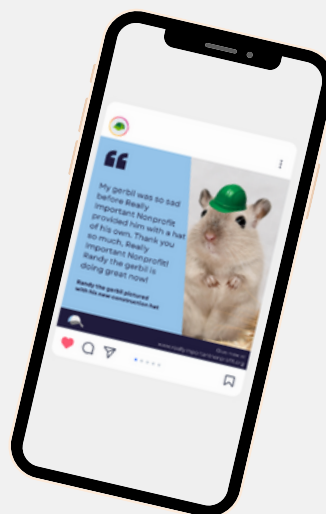
Consider pre-scheduling your thank you email, automating it

through your database, and/or sending a general thank you to all of your supporters after your fundraising campaign concludes. Just be sure that it's written in a way that's authentic to your organization's mission and values!

## Use social media

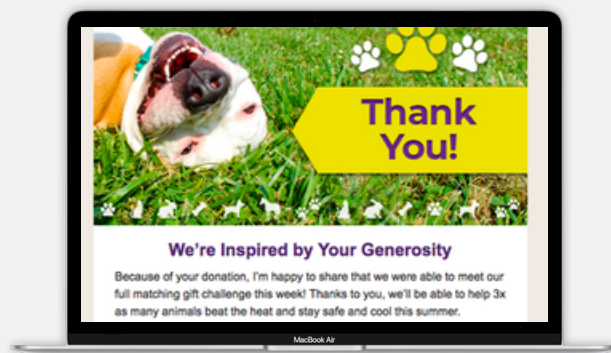
Social media, like Facebook and Instagram, is another great way to spread your gratitude far and wide. Use tools like Canva or Hootsuite to pre-schedule your thank you messages and share the love with your social media audience!

Feel free to re-use images you used in your fundraising campaign and keep the graphics simple. No matter what you post, social media is a simple way to thank a lot of your supporters at once, making your life a little easier while still recognizing the generosity of donors!



If you have a couple weeks to plan...

## Send an email thank you...with some flair!



If you have a little extra time, it might be worth creating some special graphics on Canva or another design tool you feel most comfortable with.

Spicing up your email with your brand colors, photos, and fun graphics can take your thank you email from nice to great!

Also consider using elements like emojis, merging donors' first names into the email to be more personal, adding a picture of your staff celebrating, or sharing more information about the impact your donors' contributions will make moving forward.

## Send a thank you card

Sending a thank you card can be a special surprise for donors in their mailboxes after Give OUT Day. Whether you send a postcard with a pre-printed thank you or a card inside an envelope, a physical card can feel more special than an email or Facebook post.



If you don't have the budget to send physical cards with postage, you could also consider using platforms like Paperless Post to deliver digital thank you cards!

If you want your thank you message to wow...

## Call your donors!



Picking up the phone and sharing your heartfelt gratitude with donors is one of the best way to build deeper relationships and go above and beyond with your stewardship.

Making a phone call gives you an opportunity to start a conversation with your donors, get to know them better, and hear why they care about your work. Thank you phone

calls can also be a great way to get board members and other staff at your organization involved in your fundraising! Think about how you can delegate phone calls to your support team and share the gratitude both internally and externally.

## Send a handwritten thank you card

To take your thank you card to the next level, try handwriting a note in your thank you card! This extra touch can go a long way to show donors how much you care, especially in a world that is moving more towards digital.



Like thank you phone calls, this can also be a great way to involve board members and other staff! By spreading out the work, it becomes much more manageable for each board member to write 10 thank you cards rather than asking your fundraising team to write 100 cards each.

# Scripts & Templates

## Sample thank you call voicemail script



"Hey, Generous Donor! This is Great Fundraiser calling from Really Important Nonprofit. I saw your recent donation of \$25 and I wanted to call and let you know how much we appreciate your support! Our whole team was thrilled to receive your gift and it will go a long way to buy more hats for gerbils this year. Thank you again!"

If you ever have questions about Really Important Nonprofit or how your gift is making a difference, please don't hesitate to reach out to me at 555-555-5555. Thank you again for your support and have a great day!"

## Sample thank you card message



Dear Generous Donor,

Thank you so much for your gift of \$25 during our spring campaign! Your support will help us buy more hats for gerbils this year and we are so grateful for community members like you.

I look forward to updating you soon about all the ways your gift is making a difference at Really Important Nonprofit!

Thank you again!

With gratitude,  
Great Fundraiser





# Last Minute Tips

Regardless of how you choose to thank your donors, there's a few key tips to keep in mind:

- **Write from the heart!** Make sure your thank you message feels true to the mission and values of your organization and feels warm and personal.
- **Any thank you is better than no thank you at all.** Don't feel pressured to have a glossy, highly designed thank you card if you don't have the capacity or budget! As long as you recognize your supporters' generosity, you're on the right track.
- **Involve your team.** Think of ways you can ask board members or colleagues to help execute your stewardship plan. Perhaps they can sign thank you cards, make phone calls, or stuff envelopes...every role is important!

# What's Next?

This gratitude guide can help anytime you want to thank your organization's supporters! Consider some of these ideas:

- Use less busy times of the year to run a gratitude campaign simply to thank donors for their support and update them on your work!
- Develop a calendar year-end stewardship strategy - most giving happens in the last two months of the year, so offering a message of gratitude can also remind folks of your important work. You might be surprised to see donations come through as a result of your stewardship!
- Ensure all of your fundraising campaigns has a strong thank you strategy following the campaign. Anytime you're asking, you should be thanking, too!



Want additional help developing your stewardship strategy? We'd love to help!

Reach out to our team of technology experts at [support@mightycause.org](mailto:support@mightycause.org) anytime or visit [GiveOUTDay.org](https://GiveOUTDay.org) for more free-to-access resources and workbooks.

